

## BOARD OF EDUCATION

The reorganizational meeting was held on July 7, 2016 in Room 145 in the Cherry Valley-Springfield Central School Building.

### Members Present:

April Aramini  
April Erkson  
Amy Garretson  
Kevin Lennebacker  
Greg Lowry  
Robert Tabor  
Jeff Wait

### Members Absent:

### Others Present:

TheriJo Climenhaga, Superintendent of Schools  
Kevin Keane, Secondary Principal/Technology Director  
Nicole Knapp, Elementary Principal/Curriculum Coordinator

Laura Carson, District Clerk

1Faculty, Member

Meeting called to order at 7:00 PM by District Clerk L. Carson.

Clerk of the Board led the Board in the Pledge of Allegiance.

The Oath of Office was administered to new Board member April Erkson.

The Clerk called for nominations for President of the Board of Education for the 2016-2017 school year. Motion made by J. Wait, to nominate R. Tabor for President, seconded by A. Garretson. There were no other nominations. Polls were closed. Motion carried unanimously.

The Clerk called for nominations for Vice President of the Board of Education for the 2016-2017 school year. Motion made by J. Wait, to nominate K. Lennebacker for Vice President, seconded by A. Garretson. There were no other nominations. Polls were closed. Motion carried unanimously.

The Oath of Office was administered to the President, Robert Tabor, and Vice President, Kevin Lennebacker.

Meeting was turned over to President Tabor.

Motion made by J. Wait, seconded by A. Erkson to appoint the following Board positions:

1. District Clerk -Laura Carson
2. District Treasurer/School Business Official – Denise Wist
3. Tax Collector – TBD
4. Purchasing Agent –Merrilyn Clapper
5. Board Secretary -Laura Carson
6. Auditor – Bonadio Group
7. Claims Auditor – Janet McCarty
8. Asbestos (LEA) Designee –Record Retention Officer, Richard Collins, Sr.
9. Attendance Officer – Brendan Coyle
10. Chief Information Officer – Brendan Coyle
11. Records Access/Management Officer –Laura Carson
12. District Attorney – Hogan, Sarzinsky, Lynch, DeWind, & Gregory, LLP
13. Central Treasurer, Extra Classroom Activities Account –Merrilyn Clapper
14. Comptroller, Extra Classroom Activities Account – Kevin Keane
15. Insurance Adviser - Larry Jouben
16. School Physician – Dr. Sellers and Maureen Kuhn, FNP/Community Health Center, Cherry Valley
17. Catskill Area School’s Employee Benefit Plan Designee to Board of Directors – TheriJo Climenhaga and the District’s interim designee – Bonnie Georgi

Discussion was held regarding the Tax Collector position.

Motion carried unanimously.

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The Oath of Office was administered to the District Clerk, Laura Carson and Superintendent of Schools, TheriJo Climenhaga.

Motion made by K. Lennebacker, seconded by J. Wait to approve the following: NBT Bank, Cherry Valley as the bank depository. Motion carried unanimously.

Motion made by J. Wait, seconded by A. Aramini to approve The Daily Star and or the Cooperstown Crier and or the school website [www.cvscs.org](http://www.cvscs.org) as the official newspaper/notice for legal notices Motion carried unanimously.

Motion made by K. Lennebacker, seconded by A. Erkson to approve the meeting schedule to include Aug. 18, Sept. 15, Oct. 20, Nov. 17, Dec. 15 (meeting to begin at 6:00 PM), Jan. 19, Feb. 16, Mar. 16, Apr. 6, Apr. 27, May 4, May 16, & Jun. 15 with the meetings to begin at 7:00 PM, unless noted. Motion carried unanimously.

Motion made by K. Lennebacker, seconded by J. Wait to approve the Community Health Center, Cherry Valley as the school's medical facility. Motion carried unanimously.

President Tabor made the following Committee appointments:

Negotiations/Labor – J. Wait and A. Aramini

Building/Project – K. Lennebacker and A. Garretson

Policy – J. Wait, A. Aramini and A. Erkson

Audit – K. Lennebacker, G. Lowry and A. Erkson

Operations/Superintendent Evaluation – A. Garretson, G. Lowry and R. Tabor

School Safety Committee Liaison – G. Lowry

LINKS Liaison – A. Garretson

Motion made by K. Lennebacker, seconded by G. Lowry to approve the following:

\$100.00 petty cash for the District Office and \$100.00 for the Main Office.

Authorize Superintendent to make budget transfers (\$2000 limit).

Authorize Superintendent to approve attendance at conferences. Motion carried unanimously.

Motion made by K. Lennebacker, seconded by A. Aramini to approve the following:

Authorize Superintendent to certify payroll.

Authorize Bonding in amounts of Tax Collector = \$1,000,000, Treasurer = \$1,000,000, Other Employees = \$100,000/employee and Courier(inside/outside) = \$25,000/employee to be included in Insurance Package.

To establish the tuition charge for the 2016-2017 school year at \$700/family and \$200/student.

Motion carried unanimously.

Motion made by K. Lennebacker, seconded by J. Wait to approve the following:

To re-adopt all policies in effect as of the end of the 2015-2016 school year.

To establish mileage reimbursement rate to be one and ½ cent below IRS. Motion carried unanimously.

Motion made by G. Lowry, seconded by A. Erkson to approve/appoint the following:

To approve Title I and Title II Committee for the 2016-2017 school year as follows:

Rebecca Carter	Heather Benson	Kathryn Lane	Kathy David	Emily Gibson
Tracy Lowry	Rhonda King	Robin Tabor	PJ Johnson	Nicole Knapp
Erin Buel	Karen Rury	Kathi Lennebacker		

To appoint the Committee on Special Education for the 2016-2017 school year as follows:

Bonnie Georgi, Chairperson/Special Education Coordinator and School Psychologist	
Special Education Teacher	Child's Teacher
Child's Parent	Student, if appropriate
Physician Member – upon request	Parent Member – upon request
Laura Buck, Parent Member	Mary Fralick, Parent Member

To appoint the Subcommittee on Special Education for the 2016-2017 school year as follows:

Bonnie Georgi, Chairperson/Special Education Coordinator and School Psychologist
Regular Education Teacher
Special Education Teacher
Student, if appropriate

Motion carried unanimously.

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Motion made by J. Wait, seconded by A. Aramini to appoint the following:

Appoint Bonnie Georgi as Section 504 Officer for the 2016-2017 school year.

Appoint Bonnie Georgi as Title IX Compliance Officer for the 2016-2017 school year.

To appoint the Committee on Preschool Special Education for the 2016-2017 school year as follows:

Bonnie Georgi, Chairperson & School Psychologist	Nicole Knapp, Back-up Chairperson
Parent Member – upon request	Child’s Parent
Physician Member – upon request	Child’s Special Education Teacher/Provider
Regular Education Teacher –when appropriate	County Representative
Laura Buck, Parent Member	

Motion carried unanimously.

Motion made by K. Lennebacker, seconded by A. Aramini to approve/appoint the following:

Review approved list of Impartial Hearing Officers: School Districts need to enter data into web-based system as soon as a request for an impartial hearing is received by the Board of Education. The Board President or Vice President will contact the Hearing Officer. Hearing Officers are appointed on a rotational basis.

Appoint bus drivers and substitute bus drivers for the 2016-2017 school year as follows:

Drivers:

Raymond Key	Lyman Johnson	Gary Tyler	Thomas Spencer
Robin Seamon	Marian Davis	Robert Wayman	
Jeffery Bell	Ginger Cummings	Travis Morton	

Substitutes:

Richard Collins	Michaeleen Ward	Brandon Lundy	Melissa Davidson
Patrick Shirey	Richard Collins, Jr.	Terry Prime	Robert Burton
James Johnson			

Occasional Drivers:

David Lamouret

Motion carried unanimously.

Motion made by K. Lennebacker, seconded by G. Lowry to approve the following:

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District empowers the Treasurer to invest funds as they become available pursuant to School Board Policy.

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District empowers the Treasurer to borrow needed funds using Revenue and/or Tax Anticipation notes upon the recommendation of the Superintendent with the Board of Education approval.

To establish the pay rate for substitute teachers as follows:

Non-Certified (NC) - \$75.00/day	Non-Certified after 60 days of service - \$80.00/day
Certified - \$80.00 per day	Certified after 60 days of service - \$85.00/day

Motion carried unanimously.

Motion made by K. Lennebacker, seconded by J. Wait to approve the Minutes of June 9, 2016 (Special) and June 16, 2016. Motion carried unanimously.

Due to the early meeting date, the Treasurer Reports and Financial Reports were not available.

Correspondence Received – President Tabor stated that there was a letter received from the CVSTA, a survey from the Audit Group, info. for the NYSSBA conference, an email from a Board member regarding employment. Discussion was held regarding support for the NYSSBA Area 8 Representative. Motion made by K. Lennebacker, seconded by A. Aramini to send a letter supporting Brian LaTourette. Motion carried unanimously.

Special Presentations – Mr. Keane spoke about summer school enrollment. Mrs. Knapp spoke about checking in on elementary room assignments.

Superintendent Climenhaga spoke about her six month entry plan and the Annual Professional Performance Review (APPR) being completed by mid-August through collaboration with the Teacher’s Association.

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Board of Education Committee Reports – K. Lennebacker spoke about the Building Committee and the necessary paperwork being completed.

President Tabor recognized the visitors – no one spoke.

Motion made by K. Lennebacker, seconded by A. Garretson to enter into Executive Session to review matters leading to the employment of particular individual(s). Motion carried unanimously.

The Board entered into Executive Session at 7:33 PM.

Motion made by A. Aramini, seconded by J. Wait to come out of Executive Session at 8:23 PM. Motion carried unanimously.

Motion made by J. Wait, seconded by G. Lowry.

CONSENT AGENDA ITEMS – Consider motion to approve consent agenda items to include RESOLUTIONS #1-7-2016 through #17-7-2016. J. Wait requested to pull RESOLUTIONS 8-7-2016, 10-7-2016 and 13-7-2016.

#### RESOLUTION 1-7-2016

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, responsible for administration of one or more schools referred to as the school food authority (SFA), hereby agrees to enter into an agreement to participate in the National School Lunch Program and School Breakfast Program, and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction. The SFA further assures that the school will uniformly implement the required policy with respect to determining the eligibility of children for free and reduced price meals. The following prices will be effective September 1, 2016: Breakfast – 1.00, Lunch – 2.35 (Adult – 3.70), Milk – .40 (Adult - .45), Snack Milk & Juice - .35.

#### RESOLUTION 2-7-2016

The Superintendent provided the Board with information showing that Kevin Keane and Bonnie Georgi have completed New York State Education Department Training as lead evaluators/evaluators for purposes of Education Law section 3012-c and the District's Annual Professional Performance Review Plan; Therefore it is RESOLVED, Kevin Keane and Bonnie Georgi are hereby certified as lead evaluators/evaluators for purposes of Education Law section 3012-c and the District's Annual Professional Performance Review Plan.

#### RESOLUTION 3-7-2016

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby approve the 2016-2017 Tutorial Contract with Four Winds Saratoga as per Attachment X C.

#### RESOLUTION 4-7-2016

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, does hereby approve the Athletic Trainer agreement with Bassett Medical Center for the term of August 15, 2016 through June 30, 2017 as per Attachment X D.

#### RESOLUTION 5-7-2016

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby approve the agreement with AVRE for the period of July 1, 2016 through June 30, 2017 as per Attachment X E.

#### RESOLUTION 6-7-2016

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby accept the resignation of Mackenzie Moschetti as an Elementary Teacher effective August 31, 2016.

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**RESOLUTION 7-7-2016**

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby approve the contract with Elementary Principal/Curriculum Coordinator, Nicole Knapp to encompass the period July 5, 2016 through July 4, 2019.

**RESOLUTION 9-7-2016**

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint Brendan Coyle and Kevin Keane as the Dignity for All Students Act co-coordinators for the 2016-2017 school year.

**RESOLUTION 11-7-2016**

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint Emily Shults as the PreK Family Worker for the 2016-2017 school year.

**RESOLUTION 12-7-2016**

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint Anton Nirschl as a Driver/Cleaner for a probationary period effective July 5, 2016 through January 5, 2017.

**RESOLUTION 14-7-2016**

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint PJ Johnson to the position as the Continuing Education Coordinator for the 2016-2017 school year.

**RESOLUTION 15-7-2016**

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following as Support Staff Substitutes for the 2016-2017 school year:

John Auld	Cooperstown	Terence Brant	Cherry Valley
Mary Fralick	Roseboom	Kimberly Grimm	Cooperstown
Teena Harvey	Cherry Valley	Catherine Hayes	Cherry Valley
Kyle Jaquay	Cherry Valley	Shearon Lusk	Cherry Valley
Cody Sears	Schenevus	Michele VanDewerker	Cherry Valley
Karen Whiteman	East Springfield	Theresa Wilmot	Cherry Valley

**RESOLUTION 16-7-2016**

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following as Substitute Teachers for the 2016-2017 school year:

John Auld	Cooperstown	Keith Blankley	Cherry Valley
Terence Brant	Cherry Valley	Kathy David	Springfield Center
Wendy Ertelai	Cooperstown	Kaitlyn Fox	Cherry Valley
JoAnn Fralick	Cherry Valley	Mary Fralick	Roseboom
Diane Graf	Cherry Valley	Christina Harrington	East Springfield
Catherine Hayes	Cherry Valley	Karoline Hoos	Sloansville
Linda Hurley	Cherry Valley	Kyle Jaquay	Cherry Valley
Patricia Johnson	Cherry Valley	Janet McCarty	East Springfield
Camilla Obermeyer	Cooperstown	Ashley Smith	Fort Plain
Karen Whiteman	East Springfield	Connie Dingman	Canajoharie

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RESOLUTION 17-7-2016

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following as volunteers for the 2016-2017 school year: Kelly Prime Hilary Lusk Kaitlyn Fox

Motion carried unanimously.

Motion made by K. Lennebacker, seconded by A. Erkson.

RESOLUTION 18-7-2016

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following Extra-curricular appointments for the 2016-2017 school year:

Chief Information Officer – Brendan Coyle Technology Coordinator – Brian DeBoyace

Motion carried unanimously.

Motion made by K. Lennebacker, seconded by J. Wait.

RESOLUTION 19-7-2016

A RESOLUTION AUTHORIZING THE ACQUISITION OF ONE (1) SCHOOL BUS, AUTHORIZING THE ISSUANCE OF A SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$116,089 OF THE CHERRY VALLEY-SPRINGFIELD CENTRAL SCHOOL DISTRICT, OTSEGO COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE PRESIDENT OF THE BOARD OF EDUCATION.

BE IT RESOLVED, by the Board of Education of the Cherry Valley-Springfield Central School District, Otsego County, New York (the "School District") (by the favorable vote of not less than two-thirds of all trustees of the Board) as follows:

SECTION 1. The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is the acquisition of one (1) school bus. The maximum cost of said purpose will not exceed \$116,089.

SECTION 2. The Board of Education plans to finance the School District's maximum estimated cost of said purpose by the issuance of a serial bond or bonds in an amount not to exceed \$116,089 of the School District. The serial bond or bonds are hereby authorized to be issued therefor pursuant to the Local Finance Law, and to provide for the payment of the principal of and interest on such bonds, the levying of a tax on the real property of the School District, to be paid in annual installments as approved by the qualified voters of the School District voting at the Annual Meeting of the School District held this past May 17, 2016.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 29 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

SECTION 4. The faith and credit of said School District are hereby irrevocably pledged for the payment of the principal of and interest on such bond as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bond becoming due and payable in such year. There shall annually be levied on all the taxable real property of said School District, a tax sufficient to pay the principal of and interest on such bond as the same become due and payable.

SECTION 5. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Sections 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 63.00 and Section 164.00 of the Local Finance Law, the powers and duties of the Board of Education pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bond herein authorized and of any bond anticipation notes issued in anticipation of said bond, and the renewals of said notes, are hereby delegated to the President of the Board of Education, the chief fiscal officers of the School District.

SECTION 6. The President of the Board of Education are further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bond authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bond authorized by this resolution, and any notes issued in anticipation thereof as a "qualified tax-exempt bond" in accordance with Section 265(b)(3)(B)(i) of the Code.

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SECTION 7. The President of the Board of Education are further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bond or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c12-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 8. The School District hereby determines that the acquisition of one (1) school bus is a Type II action that will not have a significant effect on the environment, and, therefore, no other determination or procedure under the State Environmental Quality Review Act ("SEQR") is required.

SECTION 9. The expected source of funds to be used initially to pay for the expenditures authorized by Section 1 of this resolution shall be from the School District's General Fund. The School District then reasonably expects to reimburse any such expenditure with the proceeds of the bond or bond anticipation notes authorized by Section 2 of this resolution. This resolution shall constitute the declaration of the School District's "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 10. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) (a) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or  
(b) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- (2) Said obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 11. The Clerk of the School District is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in the official newspaper or newspapers of said School District for such publication.

SECTION 12. This resolution shall take effect immediately upon its adoption. Roll call vote.

April Aramini	__ Yes__	April Erkson	__ Yes__
Amy Garretson	__ Yes__	Greg Lowry	__ Yes__
Jeffrey Wait	__ Yes__	Kevin Lennebacker	__ Yes__
Robert Tabor	__ Yes__		

Motion carried unanimously.

Motion made by K. Lennebacker, seconded by A. Garretson.

RESOLUTION 19-7-2016

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following Extra-curricular appointment for the 2016-2017 school year: Athletic Director – Kevin Keane

Motion carried with opposition from A. Aramini.

Motion made by A. Aramini, seconded by J. Wait.

RESOLUTION 20-7-2016

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following Extra-curricular appointment for the 2016-2017 school year: Athletic Coordinator – Jordan Jaquay

Motion carried with opposition from A. Garretson.

Sportsman Pledge document review. Discussion was held and Mrs. Climenhaga will work with the document so it can be used for extra-curricular activities as well as sports.

Motion made by K. Lennebacker, seconded by G. Lowry to adjourn the meeting at 8:35 PM.

Motion carried unanimously.

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Laura Carson, District Clerk